

**WHITEFRIARS CHURCH  
SUMMARY<sup>1</sup> OF THE PCC MEETING  
HELD ON 15 JANUARY 2024 AT 7:30PM IN THE BRIDGE**

**Vicar: Vacancy**

**Wardens: Richard Holley  
Vacant**

**Secretary: Melvyn Hunter  
Treasurer: Ken Owst**

Present at the meeting were Hannah Barker, Rosie Benn, Matt Croxon, Ally Gibson, Richard Holley, Steve Holman, Melvyn Hunter, Lynda King, Ken Owst, Andrew Presland, Jeremy Smith and Celia Underwood.

Irene Alford (Gift Aid Officer) was in attendance for the item relating to funding held by the Deanery to fund the work of Lizzie and what may happen to this in light of her resignation. Those who have been giving to this fund will be asked to stop and consider transferring to Whitefriars Youth instead.

Safeguarding: there have been no safeguarding incidents since the last meeting. There are currently five new DBS applications being processed, one of which is for a volunteer for Illuminate. Current training requirements are underway. Those requiring Leadership (C2) training now have to book this through the Church of England Training Portal.

GDPR: there have been no breaches of data since the last meeting. The UK Government is presently updating the UK-GDPR: part of this implies that organisations require a DPO who is employed: most smaller charities are stating that this is not an option. Melvyn is happy to continue in this role and the PCC endorsed him continuing in this role.

Illuminate: there is currently sufficient funds in the Illuminate account to cover the cost of the event and much of the follow up activity. Whitefriars has another £1,500 allocated to this event if it is required and will be reallocated if not required.

Finance: the relevant documents had been circulated. The only amount to be aware of was that the amount in free reserves is now close to the amount stipulated within our reserves policy. The PCC agreed to the treasurer taking the 2023 accounts to John Eldred for independent examination.

After Lizzie: to ensure that Ignite continues, Josh and Rosie Benn, and Matt and Eve Bundock will take this on with assistance from some parents. Options for replacing Lizzie were discussed including a youth intern and seeking another training youth minister.

APCMs: these meetings will take place on 22 April: reports are to be submitted by the next PCC meeting so that they can be made known to members of the PCC.

New Incumbent Update: all advertisements have been published: the closing date for applications is 4 February. There was discussion about the proposed prayers and blessings of LLF: it was agreed that these would not be used within Whitefriars Church and that the new incumbent will make a decision when in post.

Worship: it was reported that Matt Bundock is to get other worship leaders together along with the Youth Bans to regenerate more structure to Sunday worship.

The minutes of the meeting held on 20 November were accepted. There were no matters arising.

Future meetings were confirmed as S&R 19 February, PCC 18 March and APCMs 22 April.

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<sup>1</sup> A summary of the minutes is provided as some of the content cannot be shared more widely under GDPR restrictions. More detail can be provided by the PCC Secretary.