

**WHITEFRIARS CHURCH
SUMMARY¹ OF THE PCC MEETING
HELD ON 18 SEPTEMBER 2023 AT 7:30PM IN THE BRIDGE**

Vicar: *(Vacancy)*

Wardens: **Richard Holley**
(Vacant)

Secretary: **Melvyn Hunter**
Treasurer: **Ken Owst**

Present at the meeting were Hannah Barker, Rosie Benn, Matt Croxon, Ally Gibson, Richard Holley, Melvyn Hunter, Ken Owst, Andrew Presland and Celia Underwood.
Apologies were received from Steve Holman, Lynda King, Nisha Slater and Jeremy Smith.

Pecuniary interests were noted.

Safeguarding: one safeguarding incident had been reported during the summer holiday: this has been recorded and investigated and nothing further needs to be done.

GDPR: there have been no breaches of data since the last meeting.

Policy reviews: the following policies had been reviewed – Confidentiality, Anti-bullying and Harassment, Employing Ex-Offenders, Domestic Abuse.

The PCC reviewed and accepted the various activities in which the church is involved and the Parish Dashboard will be updated accordingly. All activities are led by people holding DBS clearance and safeguarding training at the appropriate level. Assistants within each group may also have DBS clearance dependant upon the nature of each activity.

Financial balances and a report from the treasurer had been circulated. It was agreed to transfer some funds from the general fund to the Youth and Children's account. The church has received the invoice for the use of the school for the last four months of this year. This is to be paid.

Future outreach: it was acknowledged that some of the Stepping Out activities had ended and there was discussion about possible new ones. Before a new activity can commence, details are to be given to the church warden, safeguarding guidelines will be applied including new DBS check as necessary and a risk assessment completed.

An update on LZ7 was provided. This will remain as a standing item on the agenda until summer 2024.

Bishop John had directed that the PCC needed to give agreement to having non-licensed preachers: this was agreed: those with a Bishop's license are already covered.

All Trustees of the church can now ask for access to the Charity Commission web-site to view their details. Publicly visible information remains as name and other charities to which the person is linked.

The minutes of the meeting held on 17 July 2023 were accepted as being an accurate record.

The only matter arising related to the Land Lease with the Local Authority, the Memorandum of Agreement with the School and Planning Permission for the Bridge – all of these are currently with the Local Authority.

An update on the Parish Profile was provided. The final version would be circulated to members before the November meeting. The agreed timescale would be Section 11 meeting in November, advertisements placed in January, interviewing in February. The majority of those present were in favour of considering either male or female candidates.

The upcoming meetings were confirmed as 15 October Standing and Resources and 20 November PCC.

¹ A summary of the minutes is provided as some of the content cannot be shared more widely under GDPR restrictions. More detail can be provided by the PCC Secretary.